

Energy Efficiency (Registration of Energy Auditors) Regulations 2016

GN 32/2016

Government Gazette of Mauritius No. 19 of 5 March 2016

THE ENERGY EFFICIENCY ACT

Regulations made by the Minister under section 23 of the Energy Efficiency Act

1. These regulations may be cited as the **Energy Efficiency (Registration of Energy Auditors) Regulations 2016**.
2. In these regulations –

“energy auditor” includes an energy audit firm.
3.
 - (1) No individual or firm shall practise energy auditing in Mauritius unless that individual or firm is registered as an energy auditor with the Office.
 - (2) Any individual or firm wishing to be registered as an energy auditor shall make an application to the Office in the appropriate form set out in the First Schedule.
 - (3) The Office may require an applicant to furnish such other information or produce such additional document as the Office may consider necessary.

Amended by [\[GN No. 82 of 2019\]](#)

4.
 - (1) The Office may register an applicant under regulation 3 where it is satisfied that the applicant –
 - (a) in the case of an individual, is certified by any one of the certification bodies specified in the Second Schedule or as the Office may approve; or

(b) in the case of a firm –

(xxxiii) is certified by any one of the certification bodies specified in the Second Schedule or as the Office may approve; or

(xxxiv) employs an energy auditor who is registered with the Office under paragraph (2).

(2) Where the Office grants an application made under regulation 3, it shall, on payment of the appropriate fee specified in the Third Schedule, register the applicant and issue a certificate of registration to the applicant.

(3) Where the Office refuses an application made under regulation 3, it shall notify the applicant in writing, stating the reasons of the refusal.

(4) The determination of the Office in relation to an application shall be communicated to the applicant not later than 30 days from –

(a) the date of the application; or

(b) the date of receipt, by the Office, of such additional information or document as the Office may require under regulation 3(3),

whichever is the later.

Amended by [\[GN No. 82 of 2019\]](#)

5. (1) A certificate of registration issued under regulations 4(2), 6(5) and 8(3) –

(a) shall be valid for a period of 2 years; and

(b) may, subject to paragraph (2), be renewed for further periods of 2 years.

(2) An energy auditor shall, during the 2-year period of validity of his registration, be required to carry out an energy audit to a level of detail of Level 2, for all objects, of at least 3 non-residential buildings, each with an average yearly energy consumption of at least 5 tonnes of oil equivalent.

Amended by [\[GN No. 82 of 2019\]](#)

6. (1) Subject to paragraphs (2A) and (2D), an energy auditor may, not later than 30 days before the expiry of his registration, make an application to the Office for the renewal of that registration.

(2) The application for renewal of registration shall be made in the appropriate form set out in the First Schedule.

(2A) Where an energy auditor fails to meet the requirements specified in regulation 5(2) —

(a) he shall not qualify for the renewal of his registration;

(b) he may, not later than 30 days before the expiry of his registration, make a request, in writing, to the Office, to extend his registration to enable him to meet the requirements specified in regulation 5(2).

(2B) Where the Office grants a request made under paragraph (2A), it shall, on payment of the appropriate fee specified in the Third Schedule, extend the registration of the energy auditor by such period, not exceeding one year, as it may determine and issue a new certificate of registration to him.

(2C) An extension under paragraph (2B) may be granted by the Office only once within a period of 5 years.

(2D) (a) Notwithstanding paragraph (1) and regulation 5(2), in the case of an energy auditor whose certificate of registration is due to expire in the year 2019—

- (i) the energy auditor may, not later than 30 days before the expiry of his registration, make a request, in writing, to the Office, to extend his registration;
- (ii) where the Office grants the request for extension, it shall, on payment of the appropriate fee specified in the Third Schedule, extend the period of validity of the registration of the energy auditor by one year and issue a new certificate of registration to him; and
- (iii) the energy auditor shall, during the extended period of validity of his registration, be required to carry out an energy audit to a level of detail of Level 2, for all objects, of at least one non-residential building, with an average yearly energy consumption of at least 5 tonnes of oil equivalent.

(b) Where the energy auditor fails to meet the requirements specified in subparagraph (a)(iii) —

- (i) he shall not qualify for the renewal of his registration;

(ii) he may, not later than 30 days before the expiry of his registration, make a request, in writing, to the Office, to extend his registration to enable him to meet the requirement specified in subparagraph (a)(iii).

(c) Where the Office grants a request made under subparagraph (b), it shall, on payment of the appropriate fee specified in the Third Schedule, extend the registration of the energy auditor by such period, not exceeding one year, as it may determine and issue a new certificate of registration to him.

(d) An extension under subparagraph (c) may be granted only once by the Office.

(3) The Office may require the applicant to furnish such other information or produce such additional document as it may consider necessary for the purpose of determining the application for renewal or request for extension of registration.

(4) The Office may renew the registration of the applicant where it is satisfied that the applicant meets the criteria set out in regulation 4(1) and the requirements specified in paragraph (2D)(a)(iii) or regulation 5(2), as applicable.

(5) Where the Office grants an application made to it under paragraph (1), it shall on payment of the appropriate fee specified in the Third Schedule, renew the registration of the applicant and issue a new certificate of registration to the applicant.

(6) Where the Office refuses an application made to it under paragraph (1) or a request for extension made under paragraph (2A) or (2D)(b), it shall notify the applicant in writing, stating the reasons of the refusal.

(7) The determination of the Office in relation to an application made to it under paragraph (1) or a request for extension made under paragraph (2A) or (2D)(b) shall be communicated to the applicant not later than 30 days from –

(a) the date of the application or request; or

(b) the date of receipt, by the Office, of such additional information or document as the Office may require under paragraph (3),

whichever is the later.

(8) In this regulation —

“Level 2”, in relation to the level of detail of an energy audit, has the same meaning as in the Energy Efficiency (Energy Consumer and Energy Audit) Regulations 2017.

Amended by [\[GN No. 82 of 2019\]](#)

7. (1) Where a certificate is lost, damaged or destroyed, the energy auditor shall, as soon as possible, report such loss, damage or destruction to the Office and apply for the issue of a duplicate certificate of registration.

(2) Where an application is made under paragraph (1), the Office shall, on payment of the appropriate fee specified in the Third Schedule, issue a duplicate certificate of registration to the energy auditor.

Amended by [\[GN No. 82 of 2019\]](#)

8. (1) The Office shall deregister an energy auditor where –

- (a) the energy auditor makes a request to the Office, in writing, to that effect;
- (b) the energy auditor no longer meets the criteria set out in regulation 4(1);
- (c) the Office becomes aware that the application for registration or renewal of registration, as the case may be, was made on the basis of false information;
- (d) the registration of the energy auditor is not renewed; or
- (e) no application for renewal or request for extension is submitted by the energy auditor before the expiry date of registration.

(1A) For the purpose of paragraph (l)(b), where an energy auditor no longer meets the criteria set out in regulation 40), he shall, within 10 days from the date of such non-compliance, inform the Office in writing.

(2) Subject to paragraph (3), regulation 3 shall apply to an energy auditor who has been deregistered under paragraph (1) and wishes to be registered with the Office anew.

(3) (a) Where an energy auditor has been deregistered under paragraph (1), the Office may, after a period of 12 months from the date of such deregistration —

- (i) require the energy auditor to furnish such information or document as it may determine; and
- (ii) on payment by the energy auditor of the appropriate fee specified in the Third Schedule,

cause the energy auditor to be registered anew.

(b) Where the energy auditor is registered anew under subparagraph (a), the Office shall issue to him a certificate of registration on such conditions as it may determine.

(4) Any person who —

- (a) knowingly submits false information to the Office; or
- (b) otherwise contravenes these regulations,

shall commit an offence and shall, on conviction, be liable to a fine not exceeding 100,000 rupees.

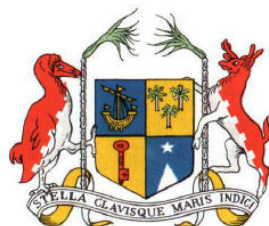
Amended by [\[GN No. 82 of 2019\]](#)

9. These regulations shall come into operation on 1 March 2016.

Made by Minister on 25 February 2016.

FIRST SCHEDULE

[Regulations 3(2) and 6(2)] – **Amended by** [\[GN No. 82 of 2019\]](#)



Republic of Mauritius

**MINISTRY OF ENERGY AND PUBLIC UTILITIES
ENERGY EFFICIENCY MANAGEMENT OFFICE**

FORM A

APPLICATION FOR REGISTRATION AS ENERGY AUDITOR

(This form shall be used if the applicant is an individual)

I hereby apply for* –

- registration as energy auditor
- renewal of registration as energy auditor

Registration no.

Expiry date

ADD RECENT
PASSPORT SIZE
PHOTOGRAPH

1. APPLICANT'S DETAILS

Title Mr. Ms Mrs Dr.*

First name	
Last name	
Date of birth	Nationality
NIC no. (Mauritian Nationals only)	Passport no.

2. CONTACT DETAILS

Address	
Telephone no.	Fax no.
Mobile no.	Email address

3. EMPLOYER DETAILS *(if applicable)*

Current employer	
Telephone no.	Fax no.
Current post held in company/firm.	

4. ACADEMIC (TERTIARY LEVEL ONLY) AND PROFESSIONAL QUALIFICATIONS

Name of University/Institution	Discipline of study	Qualifications obtained	Class/Division/Level	PT/FT/DL**	Year completed

Insert additional rows if necessary

***PT/FT/DL means Part Time, Full Time or Distance Learning*

Note – A copy of all qualifications obtained should be attached to the application form.

5. CERTIFICATION AS ENERGY AUDITOR

Are you a certified Energy Auditor? <input type="checkbox"/> Yes <input type="checkbox"/> No*
If Yes, please provide below details on the certification body:
Name of certification body
Address

Telephone no.	Fax no.	Email address
Certification obtained		
Date/year on which the certification was obtained		
Expiry date of certification obtained		

Note – A copy of the Certification obtained should be attached to the application form.

6. REGISTRATION/MEMBERSHIP

Please indicate any Registration/Membership obtained.

Organisation	Details of registration/membership

7. RELEVANT PRACTICAL EXPERIENCE

Please indicate below practical experience acquired in energy efficiency in buildings and/or industrial processes.

From	To	Position held	Company details (name, address, telephone number, fax number, email address)	Details on experience acquired

8. FIELD OF EXPERTISE

Please indicate below the discipline(s) in which you are qualified for energy auditing.

A. Buildings*

<input type="checkbox"/> Lighting	<input type="checkbox"/> Lifts/escalators
<input type="checkbox"/> HVAC	<input type="checkbox"/> Plug load
<input type="checkbox"/> Water heating	<input type="checkbox"/> Fans
<input type="checkbox"/> Pumps	Others (please specify)

B. Industry*

<input type="checkbox"/> Lighting	<input type="checkbox"/> Hot water
<input type="checkbox"/> HVAC	<input type="checkbox"/> Plug load
<input type="checkbox"/> Process cooling and refrigeration	<input type="checkbox"/> Compressed air

<input type="checkbox"/> Pumps	<input type="checkbox"/> Process heating
<input type="checkbox"/> Fans	Others (please specify)

9. ENERGY AUDITS COMPLETED

Please provide details of the last ten (10) comprehensive energy audits undertaken.

No.	Name of company audited	Company address/ telephone number/ fax number/email address	Areas covered in the energy audit (use the list at section 8)	Date audit completed
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

10. OTHER DETAILS

Have you ever been adversely reported by the –

- (a) Certification body Yes No*
- (b) Registration body Yes No*

If Yes to any or both of the above, please indicate the nature of the matter adversely reported and the outcome

11. DECLARATION

I,, certify that –
(insert name in block letters)

- (a) I have the knowledge required for the performance of the duties and functions of an energy auditor; and
- (b) the information given above are correct and I understand that any wilful misstatement may lead to the rejection of my application for registration or, if already registered, to my deregistration as energy auditor by the Energy Efficiency Management Office.

I agree that the Energy Efficiency Management Office renders public any or all of the information mentioned in this form, excluding the information in section 10.

.....
Signature

.....
Date

CHECKLIST FOR SUPPORTING DOCUMENTS

I attach a copy of –

(a) all qualifications obtained (section 4); and

(b) the certification obtained (section 5);

**Please tick in the appropriate box*



Republic of Mauritius
MINISTRY OF ENERGY AND PUBLIC UTILITIES
ENERGY EFFICIENCY MANAGEMENT OFFICE

FORM B

APPLICATION FOR REGISTRATION AS ENERGY AUDIT FIRM

(This form shall be used if the energy audit firm employs an energy auditor who is already registered with the Energy Efficiency Management Office)

I hereby apply for* –

<input type="checkbox"/>	registration as an energy audit firm
<input type="checkbox"/>	renewal of registration as an energy audit firm
	Firm Registration number
	Expiry date

1. DETAILS OF ENERGY AUDIT FIRM

Name of energy audit firm

Address	
Telephone no.	Fax no
Business Registration number	Email address

2. DETAILS OF CONTACT PERSON

Name	
Telephone no	Fax no
Current post held in the energy audit firm	

3. DETAILS OF THE ENERGY AUDITOR(S) REGISTERED WITH THE ENERGY EFFICIENCY MANAGEMENT OFFICE

Name of registered energy auditor	Registration no.
Name of registered energy auditor	Registration no.
Name of registered energy auditor	Registration no.

4. FIELD OF EXPERTISE

Please indicate below the discipline(s) in which the energy audit firm is qualified for energy auditing.

A. Buildings*

<input type="checkbox"/> Lighting	<input type="checkbox"/> Lifts/escalators
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<input type="checkbox"/> HVAC	<input type="checkbox"/> Plug load
<input type="checkbox"/> Water heating	<input type="checkbox"/> Fans
<input type="checkbox"/> Pumps	Others (<i>please specify</i>)

B. Industry*

<input type="checkbox"/> Lighting	<input type="checkbox"/> Hot water
<input type="checkbox"/> HVAC	<input type="checkbox"/> Plug load
<input type="checkbox"/> Process cooling and refrigeration	<input type="checkbox"/> Compressed air
<input type="checkbox"/> Pumps	<input type="checkbox"/> Process heating
<input type="checkbox"/> Fans	Others (<i>please specify</i>)

5. ENERGY AUDITS COMPLETED

Please provide details of the last ten (10) comprehensive energy audits undertaken.

No.	Name of company audited	Company address/ telephone number/ fax number/email address	Areas covered in the energy audit (use the list at section 4 above)	Date audit completed
1.				
2.				
3.				
4.				

5.				
6.				
7.				
8.				
9.				
10.				

6. DECLARATION

I certify that –

(a) has the capacity and resources (*insert name of energy audit firm*)

required to conduct energy audits; and

(b) the information given above are correct and I understand that any wilful misstatement may lead to the rejection of the application for registration or, if already registered, to the deregistration of by the Energy Efficiency (*insert name of energy audit firm*)

Management Office.

I agree that the Energy Efficiency Management Office renders public any or all of the information mentioned in this form.

Name

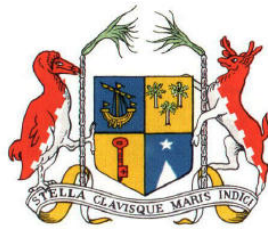
Post held in energy audit firm

.....
Signature

.....
Date

.....
Company seal

**Please tick in the appropriate box*



Republic of Mauritius

**MINISTRY OF ENERGY AND PUBLIC UTILITIES
ENERGY EFFICIENCY MANAGEMENT OFFICE**

FORM C

APPLICATION FOR REGISTRATION AS ENERGY AUDIT FIRM

(This form shall be used if the energy audit firm is a certified one)

I hereby apply for* –

application for registration as an energy audit firm

application for renewal of registration as an energy audit firm

Registration number

Expiry date

1. DETAILS OF ENERGY AUDIT FIRM

Name of Energy audit firm		
Address		
Telephone no.	Fax no.	
Email address	Business registration no.	
Are you a certified Energy Audit firm: <input type="checkbox"/> Yes <input type="checkbox"/> No*		
If Yes, please provide below details on the certification body –		
Name of certification body		
Address of certification body		
Telephone no.	Fax no.	Email address
Certification obtained		
Date/year on which the certification was obtained		
Expiry date of certification obtained		

Note – A copy of the Certification obtained should be attached to the application form.

2. DETAILS OF ENERGY AUDITORS

Number of Energy Auditors in the employment of the energy audit firm

Name of energy auditor	Registration number** <i>(if applicable)</i>
Name of energy auditor	Registration number** <i>(if applicable)</i>
Name of energy auditor	Registration number** <i>(if applicable)</i>

***Registration number provided by the Energy Efficiency Management Office*

3. FIELD OF EXPERTISE

Please indicate below the discipline(s) in which the Energy Audit Firm is qualified for energy auditing.

A. Buildings*

<input type="checkbox"/> Lighting	<input type="checkbox"/> Lifts/Escalators
<input type="checkbox"/> HVAC	<input type="checkbox"/> Plug load
<input type="checkbox"/> Water heating	<input type="checkbox"/> Fans
<input type="checkbox"/> Pumps	Others (<i>please specify</i>)

B. Industry*

<input type="checkbox"/> Lighting	<input type="checkbox"/> Hot water
<input type="checkbox"/> HVAC	<input type="checkbox"/> Plug load
<input type="checkbox"/> Process cooling and refrigeration	<input type="checkbox"/> Compressed air
<input type="checkbox"/> Pumps	<input type="checkbox"/> Process heating
<input type="checkbox"/> Fans	Others (<i>please specify</i>)

4. ENERGY AUDITS COMPLETED

Please provide details of the last ten (10) comprehensive energy audits undertaken.

No.	Name of company audited	Company address/ telephone number/ fax number/email address	Areas covered in the energy audit (use the list at section 4 above)	Date audit completed
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

5. DECLARATION

I certify that –

(a) has the capacity and
(insert name of energy audit firm)

resources required to conduct energy audits; and

(b) the information given above are correct and I understand that any wilful misstatement may lead to the rejection of the application for registration or, if already registered, to the deregistration of by the Energy Efficiency
(insert name of energy audit firm)

Management Office.

I agree that the Energy Efficiency Management Office renders public any or all of the information mentioned in this form.

Name

Post held in the energy audit firm

.....

Signature

.....

Date

.....

Company seal

**Please tick in the appropriate box*

SECOND SCHEDULE

[Regulation 4(1)]

LIST OF CERTIFICATION BODIES

AFNOR Certification

American Society of Heating, Refrigerating and Air-conditioning Engineers (US)

Association of Energy Engineers (US)

Australian Institute of Refrigeration, Air Conditioning and Heating

Building Performance Institute (US)

Bureau of Energy Efficiency India

Energy Institute (UK)

Energy Management Association of New Zealand

Hong Kong College of Engineering

Institution of Engineers Singapore

International Institute for Energy Training

Organisme Professionnel de Qualification de l'Ingénierie Bâtiment Industrie (OPQIBI)

Sustainable Energy Association of Singapore

THIRD SCHEDULE

[Regulations 4(2), 6(2B), (2D) and (5), 7(2) and 8(3)]

FEEES

(Rs)

Registration	2,000
Renewal of registration	2,000
Extension of registration	1,000
Duplicate certificate of registration	500

Added by [\[GN No. 82 of 2019\]](#)