

**APPLICATION FOR THE POST OF DRIVER**  
**MINISTRY OF ENERGY AND PUBLIC UTILITIES**

**PART A**

1. SURNAME (in block letters) .....
2. OTHER NAMES (in block letters) .....
3. Date of Birth .....
4. Residential Address (in block letters) .....
5. Phone No Residence: ..... Office: ..... Mobile: .....
6. Date joined Service .....
7. Date of 1<sup>st</sup> Appointment .....
8. Present Post held .....
- (whether temporary/substantive)
9. Date of appointment to present post.....
10. Present Salary (Basic) .....
11. Date of appointment to the Permanent and Pensionable Establishment (PPE) and in what grade .....
12. Posting: (i) Ministry/Department.....
- (ii) Place of Work.....
13. Previous appointment held in Government Service and in what grade/capacity:  

<u>Appointment</u>	<u>From</u>	<u>To</u>	<u>Ministry/Department</u>
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
14. Educational Qualifications (**Please attach copy of Educational Qualification**) .....
15. Experience relevant to the post applied for (**Written evidence of experience to be enclosed**) .....
16. Type of Valid Driving Licence held (**Please attach photocopy of Licence/s**) .....

Date: ..... Signature of Applicant: .....

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**PART B (To be filled in by Human Resource Section of Ministry/Department concerned)**

(i) Record of sick leave

..... 2014 ..... 2015 ..... 2016

(ii) Record of unauthorized absence

..... 2014 ..... 2015 ..... 2016

(iii) Report on applicant

Conduct: .....

Work: .....

Attendance: .....

(iv) Comments, if any, on experience claimed and any other remarks.

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(v) Whether officer has been subject to disciplinary action for the past five years. In the affirmative, please give details:

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(vi) I certify that particulars under Sections A and B have been verified and found correct, except:

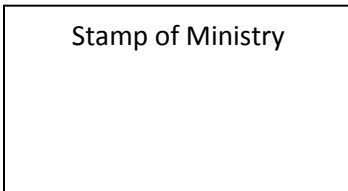
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**Date:** .....

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**Signature of Officer**



**Name (in full):** .....

**Designation:** .....

**Contact No.** .....