

APPLICATION FOR THE POST OF DRIVER
MINISTRY OF ENERGY AND PUBLIC UTILITIES

PART A

1. SURNAME (in block letters)
2. OTHER NAMES (in block letters)
3. Date of Birth
4. Residential Address (in block letters)
5. Phone No Residence: Office: Mobile:
6. Date joined Service
7. Date of 1st Appointment
8. Present Post held
- (whether temporary/substantive)
9. Date of appointment to present post.....
10. Present Salary (Basic)
11. Date of appointment to the Permanent and Pensionable Establishment (PPE) and in what grade
12. Posting: (i) Ministry/Department.....
- (ii) Place of Work.....
13. Previous appointment held in Government Service and in what grade/capacity:

<u>Appointment</u>	<u>From</u>	<u>To</u>	<u>Ministry/Department</u>
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14. Educational Qualifications (**Please attach copy of Educational Qualification**)
15. Experience relevant to the post applied for (**Written evidence of experience to be enclosed**)
16. Type of Valid Driving Licence held (**Please attach photocopy of Licence/s**)

Date: Signature of Applicant:

PART B (To be filled in by Human Resource Section of Ministry/Department concerned)

(i) Record of sick leave

..... 2015 2016 2017

(ii) Record of unauthorized absence

..... 2015 2016 2017

(iii) Report on applicant

Conduct:

Work:

Attendance:

(iv) Comments, if any, on experience claimed and any other remarks.

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(v) Whether officer has been subject to disciplinary action for the past five years. In the affirmative, please give details:

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(vi) I certify that particulars under Sections A and B have been verified and found correct, except:

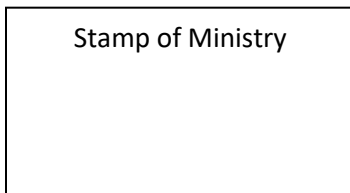
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Date:

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Signature of Officer



Name (in full):

Designation:

Contact No.